



Dear Host:

Thank you so much for booking your Party with Toy Closet Parties!

Date & Time:

We hope you are getting excited about your party and have already begun browsing through the catalog and website, creating your FREE SHOPPING SPREE wish list! Once your party exceeds \$250.00, you will receive 10% of the total party sales in FREE product and one item at 50% off!

Remember, the key to a successful party is to invite everyone you know!!! 20 guests is the magic number you need to hopefully get all of your favorite things for FREE! Typically, people get about a 50% response rate, so to ensure 15-20 guests; you will need to invite at least 40 people. Please use the 40 Guests in 40 minutes sheet included in this packet to help with your guest list. **All guests must be over the age of 18 and we do require a minimum of 25 people for parties on Friday and Saturday nights.** If someone cannot attend, have them place an order with you. Alternatively, have them contact us with their order. Please note: They MUST include your name and party date in order for us to apply your party credit.

We recommend that the e-vite/invitations go out 3-4 weeks in advance, allowing your guests to make arrangements, and to get some of their friends excited about coming along. Please let us know if we can be of any assistance to you during the invitation process, i.e. sending out an e-vite on your behalf, or mailing invitations. If desired, please return your guest list via email or mail as soon as possible.

In order to have everyone arrive on time, we suggest holding a “happy hour” that starts 30-60 minutes prior to the actual start time, so the party can start promptly. We will arrive approximately 15-30 minutes before the scheduled time to set up. We will need a table, a private ordering room, and YOU—our enthusiastic host! We travel with most items, so you and your guests will leave with the products the same day. We accept cash, checks, and all major credit cards. All orders are charged a \$4 shipping & handling fee plus sales tax.

If you have any questions or concerns, please do not hesitate to contact us immediately. And remember, talk up your party!!! The more excited you are about it, the more your friends will NEED to come so they don't miss out.

We'll see you soon,

If for ANY REASON, you need to reschedule your party, we respectfully request that you give us at least 2 weeks' notice.